Nanodiamond 2006 Online Submission Process

1. The online submission process for **Nanodiamond 2006**
2. Access the journal Diamond and Related Materials at   http://ees.elsevier.com/diamond
3. *REGISTER* as an AUTHOR if you have not already registered with the Elsevier Editorial System.
4. *LOGIN as 'AUTHOR'* using your username and password for EES.
5. Select 'Submit New Manuscript'
6. Enter 'Article Title'. Select 'next'.
7. Select *'Nanodiamond 2006'* as Article Type. Select 'next'.
8. Enter the COMPLETE NAME of the CORRESPONDING AUTHOR and CHECK the box labeled 'Please select if this is the corresponding author'.
9. Enter the COMPLETE NAMES and email addresses of EACH co-author.
10. Check the ORDER of the AUTHORS. If the order is not correct, use the 'up' or 'down' arrows to correct the ORDER of the AUTHORS. Select 'next'.
11. Select **one to four** 'Document Classifications' (keywords) from the list provided. This is *required*. Select **no more than FOUR** classifications. Select 'next'.
12. *Answer each* of the three 'Additional Information' questions and enter the **Nanodiamond 2006 ACCEPTED ABSTRACT NUMBER** in the last box. Select 'next'.
13. Enter any 'Author Comments' in the box. A comment is *required*. *You may again enter the Accepted Abstract Number as the comment.* Select 'next'.
14. *Upload files*. For **each** uploaded file, choose the *'description'* from the dropdown menu on the page. Choose *'browse'* to select the file to be uploaded. Choose *'Attach This File'*. **PLEASE NOTE: You must copy, complete and upload the Author Statements form. The 'Author Statements' form MUST appear as item 1, please do not move the Author Statements from Item 1 in the File Order. Please COMPLETE, but do NOT CHANGE the provided form. VERIFY** that the files are in the correct order <(1) Author Statements (2) Manuscript (3) Figures (4) Tables>. When ALL files are uploaded and in the correct order, choose 'next'.
15. Choose 'Build PDF for my Approval'. Select 'Submissions Waiting for Author's Approval'.
16. Download and **READ** the 'Ethics in Publishing' document while waiting for the PDF to be created.
17. When the PDF is ready, check the *'I accept'* box under the 'Ethics in Publishing' column and then choose 'View Submission'. **CAREFULLY check** the entire document. If the PDF document is **correct**, select *'Approve Submission'*. If the PDF is **not correct**, select *'Edit Submission'*. You must then go through **all** of the submission steps again. Just select 'next' for the steps that are already OK. At the *'upload files'* step you should check the uploaded files and remove any incorrect files or upload any missing or corrected files. **Verify** the file order and **wait** until the **new** PDF is created. Once the PFD is **correct**, **check** the 'I accept' box under the 'Ethics in Publishing' column and then select 'Approve Submission'.
18. The submission has now been sent to the Editorial Office.